

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2389
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: February 7, 2023

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
Matthew Vincent
James Gamble, Sr.

Phil Kelley, General Manager
Glenn "Pete" Steele, Attorney

Visitors: Allen Sims, DD7
Garrett Boudoin, DD7
Dean Depew, DD7
Stephen Townsend, Bradley Law Firm (Via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2388

The Minutes of Meeting No. 2388 was approved as read.

Consider Resolution Designating Subrecipient Authorized Representative and Signatory Authority for Federal and State Grant Applications

Resolution No. 499 Designating Subrecipient Authorized Representative and Signatory Authority for Federal and State Grant Applications was presented to the Board for consideration. Mr. Kelley stated that this resolution is to grant authority to the General Manager to act as a Subrecipient Authorized Representative and Signatory Authority on behalf of the District to sign all documentation in connection with federal and state grants and the management thereof. Jeffrey S. Ward & Associates, Inc. is acting as the District's main grant administrator. FEMA

and TDEM require that the board authorize someone to sign grant applications and contracts. This resolution will not change the protocol for committing funds, the District will continue to come before the board before committing any funds. Commissioner Champagne moved to approve Resolution No. 499 Designating Subrecipient Authorized Representative and Signatory Authority for Federal and State Grant Applications. Commissioner Vincent seconded the motion. The motion carried. A copy of Resolution No. 499 is attached hereto and incorporated herein by reference.

Approval to Attend 2023 TWCA Annual Convention

Mr. Kelley stated that the TWCA Annual Convention will be held at Hyatt Lost Pines Resort in Lost Pines, Texas March 1 – 3, 2023. Commissioner Vincent moved that the Commissioners and staff be authorized to attend. Commissioner Champagne seconded the motion. The motion carried.

Approval to Attend 2023 Legislative Summit

Mr. Kelley stated that the 2023 Legislative Summit sponsored by the National Waterways Conference will be held at the Hotel Washington in Washington, DC on March 6-8 and will combine with Texas Water Day sponsored by the Texas Water Conservation Association on March 7-9. Commissioner Moses moved that the Commissioners and staff be authorized to attend. Commissioner Vincent seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard stated that design efforts are ongoing on all contracts. Discussions continue regarding the HTRW issues; however, there is no resolution at this time. The District is coordinating geotechnical work on the north end of the levee.

Manager's Miscellaneous Reports

Mr. Kelley stated that he and Mr. Sims had a conference call with the USACE Regional Planning and Environmental Center (RPEC) in Dallas regarding the HTRW issues. Mr. Kelley stated that although most of these industrial facilities have closure reports issued from the Texas Commission on Environmental Quality (TCEQ) regarding the sites and limitations they must follow regarding excavation, the USACE has not changed its position and intends to involve the TCEQ. Mr. Kelley stated that the Manager of Valero, Mark Skobel, is willing to be a part of the meeting with TCEQ in an effort to move the project forward.

Commissioner Vincent asked for an update on the sea wall penetrations that were removed from the plans without informing the District. Mr. Kelley stated that after a meeting with USACE, the penetrations have been added back to the scope of work.

Commissioner Champagne asked about the status of the Star Lake Superfund Site. Mr. Kelley stated that the Potential Responsible Party Local Cooperation Group has not completed the allocation calculations for each member of the group. A meeting was held last week to complete the allocations, but Texaco now has issues with indemnifications included in the purchase of the facility by Huntsman and then by Indorama which has delayed the process. Therefore, Mr. Clark Richards with Richards, Rodriguez & Skeith, L.L.P. has postponed meeting with the board to discuss the District's options.

Permits

United Christian Academy – Request for a Proposed 48-inch pipe entering Lateral C-11 “Airport Viterbo Ditch”. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. A permit fee of \$250.00 is required, with no bond.

Commissioner Vincent moved to approve Mr. Boudoin's recommendation. Commissioner Moses seconded the motion. The motion carried.

EXECUTIVE SESSION – CONSIDER AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No executive session was held.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 21639 – Dan Delich Consulting
\$1,500.00 – Legislative Consulting Fees

Ck. No. 21640 – Dannenbaum Engineering Corp.
\$12,824.01 – Sabine Pass to Galveston Bay Project

Ck. No. 21641 – Deep South Crane
\$3,486.00 – Liebherr Crane Rental – Move In/Out, P.S. 15

Ck. No. 21642 – Duck's Dragline Service
\$8,890.00 – LS250X4 Trackhoe Rental, New Administration Building, Gradall Transport Fee, 1/31/2023

Ck. No. 21643 – FILMR LLC
\$120.00 – Social Media Posts

Ck. No. 21644 – FMW, P.C.
\$2,300.00 – Accounting Services

Ck. No. 21645 – Function 4 LLC
\$202.21 – Konmin Copier Lease Payment

Ck. No. 21646 – Function 4 LLC
\$150.82 – Copier Overage Charge – Konmin Copies

Ck. No. 21647 – Greater Port Arthur Chamber
\$875.00 – Registrations for Golden Triangle Days (5)

Ck. No. 21648 - Groves Equipment Rental
\$2,700.00 – 15 Ton Terrain Crane Rental 1/17 – 2/16/2023

Ck. No. 21649 – HW Butler & Associates
\$2,620.32 – Pipeline Reconnaissance Work, Sabine Pass to Galveston Bay Project

Ck. No. 21650 – James Gamble, Sr.
\$270.00 – Health Insurance Payment

Ck. No. 21699 – Jeffrey S. Ward & Associates, Inc.
\$5,000.00 – Planning Grant Application Development

Ck. No. 21651 – KT Trucking & Cattle Co.
\$2,437.00 – Transport Truck Rental for Multiple Moves

Ck. No. 21652 – LJA Environmental
\$285.00 – Sabine Pass to Galveston Bay Project

Ck. No. 21653 – Mazzanti & Associates
\$2,500.00 – Legislative Consulting Fee

Ck. No. 21654 – National Waterways Conference
\$1,875.00 – Registrations for Legislative Summit (5)

Ck. No. 21655 – Ray Russo
\$5,101.55 – Legislative Consulting Fees

Ck. No. 21656 – Ritter Forest Products
\$11,485.00 – Mat Rental and Freight Charges, New Administration Building Project & P.S. 3 Discharge Pipe Rehab

Ck. No. 21657 – Ron Lewis & Associates
\$3,500.00 – Legislative Consulting Fees

Ck. No. 21665 – Sunbelt Rentals
\$5,581.14 – Equipment Rental – New Administration Building Project, P.S. 3 Discharge Pipe Rehab & Fab Shop Crane

Ck. No. 21658 – Texan Engineering
\$7,380.00 – General Engineering and Blocks Bayou Project

Ck. No. 21638 – Texan Engineering
\$64,010.63 – AWC – Sabine Pass to Galveston Bay Project

Ck. No. 21659 – Texas Social Security Program
\$35.00 – Annual Administration Fee

Ck. No. 21660 – TWCA
\$1,220.00 – Annual Convention Registrations (2)

Ck. No. 21660 – TWCA
\$1,375.00 – Texas Water Day Registrations (5)

Ck. No. 21661 – Waukesha-Pearce Industries

\$17,432.00 – Equipment Rental – P.S. 18 Levee Repair & Hebert Road Project

Ck. No. 21662 – Weisinger Incorporated

\$79,795.00 – Alligator Bayou Upgrade

Ck. No. 21663 – Wells Fargo Remittance

\$2,206.53 – Travel and Meeting Expenses / Dues and Subscriptions

Ck. No. 21664 – Xylem Dewatering

\$5,625.00 – P.S. 3 Discharge Pipe Support Rehab

General Land Office Fund

Ck. No. 5039 – Texan Engineering

\$ 2,709.00 – Sabine Pass to Galveston Bay Project

Commissioner Moses moved that the checks from the Maintenance Fund and General Land Office Fund be approved for payment. Commissioner Champagne seconded the motion.


The motion carried.

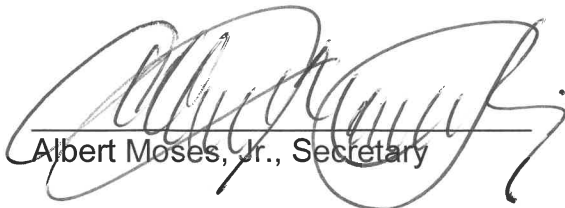
Chairman Beaumont asked if there was any other business to come before the Board.

There was none.

At 2:15 p.m., Commissioner Champagne moved that the meeting be adjourned.

Commissioner Gamble seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary

**RESOLUTION NO. 499
DESIGNATING SUBRECIPIENT AUTHORIZED
REPRESENTATIVE AND SIGNATORY AUTHORITY FOR
FEDERAL AND STATE GRANT APPLICATIONS**

STATE OF TEXAS

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COUNTY OF JEFFERSON

WHEREAS, Jefferson County Drainage District No. 7 (the "District") applies for various federal and state grants from time to time; and

WHEREAS, the District is required to designate a person to act as a Subrecipient Authorized Representative and Signatory Authority on behalf of the District to sign all documentation in connection with said federal and state grants and the management thereof; and

WHEREAS, the District wishes to designate its General Manager as the Subrecipient Authorized Representative and Signatory Authority in connection to all federal and state grant applications and the management thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7:

THAT the District's General Manager is hereby designated as the Subrecipient Authorized Representative and Signatory Authority in connection to all federal and state grant applications and the management thereof on behalf of Jefferson County Drainage District No. 7.

THAT the General Manager be, and hereby is, authorized to take any and all action in connection with the accomplishment of the transactions outlined in this resolution and to certify the adoption of such resolutions to such parties which the General Manager deems necessary or appropriate.

I, Albert Moses, Jr., Secretary of the Board of Commissioners of Jefferson County Drainage District No. 7, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Jefferson County Drainage District No. 7, at their meeting No. 2389 held on the 7th day of February, 2023, upon motion made by Commissioner Champagne and seconded by Commissioner Vincent and adopted unanimously by said Board, a quorum being present.

Given under my hand this 7th day of February 2023.



Secretary
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7